



*Plainfield Elementary*

**School Site Council (SSC) Agenda/Minutes September**

<b>Meeting Date:</b> 9-15-2021	<b>Meeting Location:</b> <a href="#">Zoom</a>
<b>Starting Time:</b> 7 am	<b>Ending Time:</b> 7:47 am

**Participants: Elected SSC Council Members. All staff, parents and members of the public invited.**

<b>Item/Time Limit</b>	<b>Actions Requested</b>	<b>Person Responsible</b>	<b>Comments/Parent Advice</b>
<b>1. Call to Order (1 minute)</b>	<b>None</b>	<b>Chair</b>	
<b>2. Roll Call (1 minute) Indicate those present</b>	<b>None</b>	<b>Secretary</b>	Alex Fricke , Lori Moncur, Janna Tolla, Sarah Yob, Frank Ramirez, Brandon Killion, Vicki Allen
<b>3. Additions/Changes to Agenda (1 min.)</b>		<b>Chair</b>	None
<b>4. Reading and Approval of Minutes (5 min.)</b>		<b>Secretary</b>	motion to approve by Janna, seconded by Alex
<b>5. Reports of Officers/Committees (10 min.)</b>		<b>Chair</b>	Frank: happy to be done with the iReady diagnostics, happy with the schedule and how things are going in 2nd; Brandon: first ELAC meeting was last Friday, great participation rate; Clara: getting into the groove in 4th grade, also happy to have completed the diagnostics; Alex: settling into a new routine with 3 kids at different schools; Lori: 2 kids at different schools and working on building stamina; Vicki: the kids are doing well with their masks; Sarah: kids are excited to be back and participating in sports and music; Phil: PTA will sponsor shirts for all interested students, Mrs. Woods is coming back for art lessons, there will be a lunchtime lego group hosted by Frank, Masters facility walkthrough will happen on the 29th, Student Lifeskill Store is open on Friday mornings;

			Janna: exciting to be back in school and adjusting to oldest child being in 7th grade
<b>6. Public Comment (5 min.)</b>	<b>*Not Applicable</b>	<b>Chair</b>	N/A

**\*Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

<b>7. Unfinished Business (0 min.)</b>	NA	<b>Principal</b>	N/A
<b>8. New Business (45 min.)</b> <ul style="list-style-type: none"> <li>● <b>Review, modify, and approve the safety plan</b></li> </ul>	Approve Safety Plan	<b>Chair/Principal</b>	<p><u>Safety Plan:</u></p> <ul style="list-style-type: none"> <li>● Phil presents the safety plan (see attachment)</li> <li>● there will be a school-wide refresher on PBIS. Site leadership team, counselor and RSP paraprofessional will attend.</li> <li>● students will be recognized for academic achievement and class attendance</li> <li>● students participate in monthly emergency drills</li> <li>● Conflict Management program will be launched soon</li> <li>● lower than anticipated participation rate for end of year parent survey</li> <li>● overall, students and parents showed satisfaction with the school experience at Plainfield</li> <li>● Janna: what happens if you (the principal) is off campus for the day? Phil: We have one of the teachers in charge take over who knows the process of emergency drills and I will always be available in case the need arises.</li> <li>● Clara: how are we doing attendance awards this year considering that we are encouraging students to stay home if they are ill? Phil: We may need to do a “most improved” and recognize positive attendance, but we may need to discuss further to address the specific needs for this year</li> <li>● motion to approve by Lori, seconded by Brandon/Alex, all in favor of approving</li> </ul>

<ul style="list-style-type: none"> <li>● <b>Elect officers</b></li>   <li>● <b>Review and approve bylaws</b></li>   <li>● <b>Develop and approve calendar</b></li>   <li>● <b>Review SSC expectations and roles</b> (<a href="#">Video</a>)</li>   <li>● <b>Review SPSA</b></li> </ul>	<p>Elect officers</p> <p>Approve bylaws</p> <p>Approve calendar</p>		<ul style="list-style-type: none"> <li>● Phil: we need to elect officers- Chair, Vice Chair, Treasurer, Secretary</li> <li>● Phil will still be the treasurer</li> <li>● Janna: When do we switch? Phil: nominations for new members go out in October. Janna: Why are we electing officers if there may be member turnover in a few months? Phil: We could wait until after the election.</li> <li>● Vote on the motion: Officer elections will be held after new members join SSC. All in favor, motion carries.</li>   <li>● Phil presents the bylaws (see attachment)</li> <li>● Alex motions to approve the bylaws, Frank seconds, motion carries</li>   <li>● Phil presents the calendar (see attachment)</li> <li>● we will continue to conduct our SSC meetings on Zoom until further notice</li> <li>● motion to approve calendar by Brandon, seconded by Lori, motion carries</li>   <li>● SSC members viewed the training video.</li>   <li>● Phil presents the SPSA (see attachment) <ul style="list-style-type: none"> <li>○ Goal 1: college and career readiness</li> <li>○ Goal 2: Students' academic and social emotional needs will be met through high quality instruction.</li> <li>○ Goal 3: Accelerate the academic achievement of English Language Learners.</li> <li>○ Goal 4: Provide opportunities for youth engagement.</li> </ul> </li> </ul>
<b>9. Adjournment (1 min.)</b>		<b>Chair</b>	meeting adjourned at 7:47am

Prepared By: Phillip Pinegar (signature) *Phillip Pinegar*  
(type name)

Date: 9/10/2021

\*All meeting materials available after the meeting. Contact the school office at 530-662-9301 for materials.